



NEWPORT & CARISBROOKE COMMUNITY COUNCIL

www.newportwight.org.uk



MINUTES OF THE FULL COUNCIL MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL HELD ON MONDAY 7th April 2025 AT 64 HIGH STREET COMMENCING AT 6.45PM.

Councillors Present: Cllrs. Martin Oliver (Chair), Joanne Ballington, Andrew Garratt, Vix Lowthion, Deborah Matthews, Terry Martin, Matthew Price and Michael Smith.

<u>Clerk:</u>	Josh Tombleson
<u>Public:</u>	3
<u>Outside Organisations:</u>	0
<u>Press:</u>	0
<u>Other:</u>	0

PUBLIC QUESTION TIME

None.

3508.	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs. Brodie and Jones-Evans.
3509.	<u>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST</u> Cllrs. Garratt and Oliver declared non-pecuniary interests in matters relating to the Isle of Wight Council (IWC) as Isle of Wight councillors. Cllr. Ballington declared an interest in matters relating to Pan Together as a trustee of the organisation. Cllr. Martin declared a non-pecuniary interest in matters relating to Gunville as a member of the Gunville Community Association. No written requests for dispensation were received.
3510.	<u>MINUTES OF THE LAST MEETING AND MATTERS ARISING</u> The minutes of the meeting of Full Council held on 3 rd March 2025 were presented to members. <u>RESOLVED:</u> THAT, the minutes of the meeting of Full Council held on 3rd March 2025 be unanimously agreed and signed as an accurate record. <u>MATTERS ARISING</u> None
3511.	<u>FINANCIAL MATTERS</u> Members were presented with payments made up to 31 st March 2025 for approval.

	<p>Thanks were expressed to Cllr. Brodie for all of his hard work as lead member for finance over the years and members said that his expertise and experience will undoubtedly be missed.</p> <p>Members asked for clarification from the RFO over the amounts debited for the utility payments relating to Clatterford Recreation Ground.</p> <p><u>RESOLVED:</u> THAT, the accounts paid up to 31st March 2025 be noted.</p> <p>Members received the income and expenditure report to 31st March 2025.</p> <p><u>RESOLVED:</u> THAT, the income and expenditure reports to 31st March 2025 be noted.</p> <p>Cllr. Price arrived at the meeting 18:52 and apologised for lateness. Cllr. Price declared a non-pecuniary interest in matters relating to the Isle of Wight Council (IWC) as an Isle of Wight councillor.</p> <p>Members received the balance sheet up to the 31st March 2025.</p> <p><u>RESOLVED:</u> THAT, the balance sheet up to 31st March 2025 be noted.</p> <p><u>GRANT APPLICATIONS</u></p> <p>Members had before them a grant application from Safe Haven (Two Saints Ltd), applying for £500 to assist in the creation of a second operational room to support the delivery of their work. Cllr. Lowthion provided a verbal summary of the application.</p> <p><u>RESOLVED:</u> THAT, NCCC award Safe Haven (Two Saints Ltd) the full amount applied for of £500.</p> <p>Members had before them a grant application from St. Johns Ambulance, applying for £500 to support the expansion of their First Aid awareness sessions in Newport & Carisbrooke. Cllr. Oliver provided a verbal summary of the application.</p> <p><u>RESOLVED:</u> THAT, NCCC award St. Johns Ambulance the full amount applied for of £500.</p>
3512.	<p><u>INTERNAL AUDIT</u></p> <p>Members considered the independence of Bright Brown Chartered Accountants and to appoint them to carry out the 2024/2025 internal audit.</p> <p><u>RESOLVED:</u> THAT, NCCC appoint Bright Brown Chartered Accountants to carry out the 2024/2025 internal audit.</p>

3513.	<p><u>EXTERNAL AUDIT</u></p> <p>Members were asked to confirm if there were any conflicts of interest with Newport and Carisbrooke Community Councils external auditors BDO LLP UK.</p> <p><u>RESOLVED:</u> THAT, NCCC confirm that there are no conflicts of interest between the council and the external auditors BDO LLP UK.</p>
3514.	<p><u>CLEANING AND MAINTENANCE CONTRACT</u></p> <p>Members considered approving the recommendation of the Assets & Facilities committee, to award ICS Southern the Cleaning & Maintenance contract until 2028.</p> <p><u>RESOLVED:</u> THAT, NCCC award the cleaning and maintenance contract to ICS Southern until 2028.</p>
3515.	<p><u>ENVIRONMENT OFFICERS</u></p> <p>Members had before them a copy of the service level agreement provided by IWC to NCCC for signing, in relation to the Environment Officer service. The Clerk provided some background on the item and provided members with concerns around the delivery of the service currently and suggested some potential routes forward.</p> <p>Members shared the Clerks concerns and expressed that they are willing to give serious consideration to the councils subscription, which could potentially be a reduction or even possibly withdrawal. It is hoped that the Clerk can discuss the situation with the IWC and return with some options of how to proceed that work for both parties.</p> <p><u>RESOLVED:</u> THAT, NCCC share the concerns of the Clerk over the SLA and environment officer service and will seriously consider amending the councils subscription to the service if a suitable solution cannot be negotiated between the Clerk and IWC.</p>
3516.	<p><u>CHAMPION ROLES</u></p> <p>Members had before them a paper containing from the Clerk suggesting new a new way of operating for members by championing different focus areas and restructuring the delegation of tasks.</p> <p>Members were very supportive of the paper and believed it will be a good initiative, but asked that the item is deferred until June to allow any new members to participate in the item.</p> <p><u>RESOLVED:</u> THAT, the item be deferred until the June meeting of Full Council.</p>
3517.	<p><u>SHAPING NEWPORT</u></p> <p>It was noted that the officer for Shaping Newport had recently circulated an update on "The Port" project at South Street.</p>
3518.	<p><u>ASSETS & FACILITIES COMMITTEE</u></p> <p>The Chair of the Assets & Facilities Committee, Cllr. Matthews, presented the minutes of the committee meeting held on Tuesday 18th March 2025.</p>

	<p>Members asked the Clerk to see if the April meeting of the Assets & Facilities can be cancelled as they wish for as much business as possible to be deferred until after the upcoming elections.</p> <p><u>RESOLVED:</u> THAT, the draft minutes of the Assets & facilities meeting held on Tuesday 18th March 2025 be noted and agreed as an accurate record.</p>
3519.	<p><u>PLANNING & CONSULTATION COMMITTEE</u> Due to the latest planned meeting of the Planning & Consultation Committee to be held on 3rd March not being quorate, the minutes of the previous meeting held on 13th February 2025 were not able to be approved. Members were asked to consider approving these minutes as an accurate record of the meeting.</p> <p>Cllr. Ballington requested that an insertion be made to the minutes to confirm that she made a declaration of a non-pecuniary interest to matters relating to Pan Together as a trustee of the organisation.</p> <p><u>RESOLVED:</u> THAT, the draft minutes of the Planning & Consultation meeting held on 13th February 2025 be noted and approved as an accurate record.</p>
3520.	<p><u>COST OF LIVING</u> Applications continue to be received into the Newport & Carisbrooke support fund.</p>
3521.	<p><u>CLERK'S REPORT</u> The Clerk provided updates relating to 64 High Street and interest from organisations wishing to hire various spaces within it.</p> <p>The Clerk informed members that the IW Badminton have now paused their interest in an area of Vectis Field for a badminton centre, due to changes in Sport England funding. Discussions remain ongoing with Paddleball UK, and concept drawings are being located for different spaces around the site for members consideration at a later date. The Clerk also mentioned that contact had been made by the IW Cricket Board regarding the councils plans for Victoria recreation Ground.</p>
3522.	<p><u>REPORTS FROM OUTSIDE BODIES</u> No reports received.</p>
3523.	<p><u>MEMBERS' QUESTIONS</u> Members asked if the Clerk can obtain a written summary of activity from the Newport & Carisbrooke Safer Neighbourhood team.</p> <p>The Clerk said he will request an up to date contact list from the police containing the officer details for each of the different wards, ready for the May meetings of the council.</p>
3524.	<p><u>HEALTH & SAFETY</u> No items discussed.</p>
3525.	<p><u>NEXT AGENDA</u> To the Clerk in good time.</p>
3526.	<p><u>NEXT MEETING – DATE, TIME AND LOCATION</u> The next meetings of Newport & Carisbrooke Community Council will be as follows, all to be held on Monday 12th May 2025, at 64 High Street:</p>

	<ul style="list-style-type: none">- The Annual Parish Meeting will commence at 18:00.- The Annual Meeting of the Council will commence at 18:45.- The Meeting of Full Council will immediately commence following the conclusion of the Annual Meeting of the Council.- <p>Members shared their shared thanks and appreciation to Cllrs. Matthews and Brodie, for their contributions to the council and said that they will be missed.</p>
--	--

Contact: Joshua Tombleson – 01983 559119 or clerk@newportwight.org.uk

CHAIR
