



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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To: ALL MEMBERS OF THE NEWPORT AND CARISBROOKE COMMUNITY COUNCIL

You are hereby summoned to attend a **MEETING of NEWPORT and CARISBROOKE COMMUNITY COUNCIL** to be held on **MONDAY, 7<sup>th</sup> APRIL 2025 to commence at 6.45pm**. This meeting will be held at **64 High Street, Newport**.

A handwritten signature in black ink, appearing to read 'Joshua Tombleson'.

**Joshua Tombleson, Clerk to the Community Council**

Tuesday, 1<sup>st</sup> April 2025

Email: [clerk@newportwight.org.uk](mailto:clerk@newportwight.org.uk) Tel: 01983 559119

Please note the meeting will be audio recorded (except any part of the meeting from which the press and public are excluded) and will be available on the Community Council's website for six months.

## **PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15-minutes for members of the public to make comments and to ask questions of the Community Council.

## **AGENDA**

1. Apologies
  - To receive and approve apologies for absence.
2. Declarations of pecuniary and non-pecuniary interest
  - To receive members' declarations of pecuniary and non-pecuniary interest.
  - To receive and consider any written requests for dispensation.
3. Minutes of the last meeting
  - To approve the minutes of the Full Council Meeting held on 3<sup>rd</sup> March 2025. (Paper A)
  - Matters arising (for information only).
4. Finance
  - To approve payments to 31<sup>st</sup> March 2025. (Paper B)
  - To receive the income and expenditure report to 31<sup>st</sup> March 2025.

(Paper C)

- To receive the balance sheet to 31<sup>st</sup> March 2025. (Paper D)
- To consider a grant application from Safe Haven (Two Saints Ltd), applying for £500 to assist in the creation of a second operational room to support the delivery of their work. Supported by Cllr. Lowthion. (PAPER E)
- To consider a grant application from St. Johns Ambulance, applying for £500 to support the expansion of their first First Aid awareness sessions in Newport & Carisbrooke. Supported by Cllr. Oliver. (PAPER F)

5. Internal Audit

- To consider the independence of Bright brown Chartered Accountants and to appoint them to carry out the 2024/2025 internal audit.

6. External Audit

- Members to confirm if there are any conflicts of interest with Newport and Carisbrooke Community Councils external auditors BDO LLP UK.

7. Cleaning and Maintenance Contract

- To accept the recommendation of the Assets & Facilities Committee to award the Cleaning and Maintenance Contract to ICS Southern, until 2028.

8. Environment Officers

- To consider approving the service level agreement provided by the IWC for the environment officer provision, and if not approved, to discuss options going forward. (PAPER G)

9. Champion Roles

- To consider the Clerks paper on a new way of operating through the allocation of Champion Roles to members, to take effect from the elections in May 2025. (PAPER H)

10. Shaping Newport

- To receive an update from the Shaping Newport Representatives.

11. Assets & Facilities

- To receive the draft minutes of the Assets & Facilities Committee meeting held on Tuesday 18<sup>th</sup> March 2025. (Paper I)

12. Planning & Consultation

- To receive and approve the draft minutes of the Planning & Consultation Committee 13<sup>th</sup> February 2025. (Paper J)

13. Cost of Living

- To feedback and discuss the support being provided by local external bodies during the current cost of living crisis.

14. Clerk's Report

- To receive an update on 64 High Street.
- To receive an update on discussions with IW Badminton and Paddleball UK at Victoria Recreation Ground.

15. Reports from Outside Bodies

- To receive members' reports from outside bodies, including IWALC.

16. Members' Questions

- To receive any questions from members concerning the business of the Community Council, on any matter affecting the parish, which is not elsewhere on the agenda for this meeting.

17. Health and Safety

- To receive an update on any health and safety matters arising.

18. Next Agenda

- To receive items for the next agenda.

19. Next Meeting – Date, Time, and Location

- The next meetings of Newport & Carisbrooke Community Council will be as follows, all to be held on Monday 12<sup>th</sup> May 2025, at 64 High Street:
  - The Annual Parish Meeting will commence at 18:00.
  - The Annual Meeting of the Council will commence at 18:45.
  - The Meeting of Full Council will immediately commence following the conclusion of the Annual Meeting of the Council.