



NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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To: ALL MEMBERS OF THE NEWPORT AND CARISBROOKE COMMUNITY COUNCIL

You are hereby summoned to attend a **MEETING of NEWPORT and CARISBROOKE COMMUNITY COUNCIL** to be held on **MONDAY, 9th JUNE 2025** to commence at **6pm**. This meeting will be held at **64 High Street, Newport**.

A handwritten signature in black ink, appearing to read 'Joshua Tombleson'.

Joshua Tombleson, Clerk to the Community Council

Tuesday, 3rd June 2025

Email: clerk@newportwight.org.uk Tel: 01983 559119

Please note the meeting will be audio recorded (except any part of the meeting from which the press and public are excluded) and will be available on the Community Council's website for six months.

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15-minutes for members of the public to make comments and to ask questions of the Community Council.

AGENDA

1. Apologies
 - To receive and approve apologies for absence.
2. Shaping Newport
 - To receive a brief presentation from Area Regeneration Manager, Fiona Capewell, on the Shaping Newport partnership.
3. Minutes of the last meeting
 - To approve the minutes of the Annual Meeting of the Council held on 12th May 2025. (Paper A)
 - To approve the minutes of the Full Council meeting held on 12th May 2025. (Paper B)
 - Matters arising (for information only).
4. Finance
 - To approve payments to 31st May 2025. (Paper C)

- To receive the income and expenditure report to 31st May 2025. (Paper D)
 - To receive the balance sheet to 31st May 2025. (Paper E)
5. Internal Audit
- To receive and consider the internal auditors report and any recommendations. (Paper F)
6. Annual Governance and Accountability Return
- To approve the Annual Governance Statement for 2024/2025. (Paper G)
 - To approve the Accounting Statement for 2024/2025. (Paper H)
 - To note the dates for the exercise of public rights to inspect the accounting records. Wednesday 11th June – Tuesday 22nd July incl.
7. Finance Committee
- To consider the terms of reference for the finance committee. (Paper I)
 - To receive the future meeting dates of the finance committee. (Paper J)
8. Tom Woolgar
- To appoint 2 additional trustees to the charity, one of which be the Chair of the council.
9. Grounds Maintenance Contract
- To receive and approve the recommendation of the Assets & Facilities committee to award the grounds maintenance contract to Contractor A. The committee also recommends removing the allotment hedge cutting from the contract, and also to inform the awarded contractor of likely changes to the requirements for Clatterford Recreation Ground as changes of use are considered.
- It is recommended to appoint Contractor C for the Riverbank. (Paper K)
10. Section 19 Flood Report
- To consider supporting the paper produced and submitted by a local resident, on resident views regarding the Section 19 Flood Report, and if supported, to make this known to the IW Council flood manager. (Paper L)
11. Health and Wellbeing Working Party
- To consider and agree the mission statement for the Health and Wellbeing Working Party. Cllr. Rippon. (Paper M)
12. Environment Officers
- Following the deferment of the item from the April meeting of full council, members are to consider reducing the NCCC funding to the IWC, to support 4 days per week of enhanced Environment Officer presence in Newport & Carisbrooke, to 1 day per week, with a review taking place as part of the 2026/2027 budget setting process.
13. Assets & Facilities
- To receive the draft minutes of the Assets & Facilities Committee meeting held on Tuesday 22nd April 2025. (Paper N)

14. Cost of Living

- To feedback and discuss the support being provided by local external bodies during the current cost of living crisis.

15. Clerk's Report

- To receive any updates from the Clerk.

16. Reports from Outside Bodies

- To receive members' reports from outside bodies, including IWALC.

17. Members' Questions

- To receive any questions from members concerning the business of the Community Council, on any matter affecting the parish, which is not elsewhere on the agenda for this meeting.

18. Health and Safety

- To receive an update on any health and safety matters arising.

19. Next Agenda

- To receive items for the next agenda.

20. Next Meeting – Date, Time, and Location

- The next meeting of Newport & Carisbrooke Community Council will be held on Monday 14th July 2025, commencing at 6pm at 64 High Street.

21. Exclusion of the Public and the Press To move the following motion: That due to the confidential nature of the business about to be transacted it is in the public interest that the public and press be excluded, and they are instructed to withdraw in accordance with the requirements of the Public Bodies (Admission to Meetings) Act 1960 s1(2) and Standing Order 63.

22. Additional unit rental

- To consider the confidential paper from the Clerk, outlining an opportunity and terms for an additional workshop/storage unit, and as the item is unbudgeted for as part of the 2025/2026 financial year the paper includes a recommendation from the RFO of how the rental can be financed if members choose to proceed. (Paper O)